

CIRCUIT COURT CLERKS  
TECHNOLOGY TRUST FUND  
**AMENDED ONLINE BUDGET  
& REIMBURSEMENT  
PROCEDURES MANUAL**

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11/14/97	COMMONWEALTH OF VIRGINIA COMPENSATION BOARD --- MAIN MENU ---	SCBRL001
YYMM: _____ LOCALITY: 000 OFFICE: 000	1. Permanent Personnel Process 2. Temporary Personnel Process 3. Office Expense Process 4. Equipment/Services/Mileage Process 5. Additional Allowance Process 6. Certification/Approval Process 7. Compensatory Time Process L. Locality Comments P. Personnel Status Change (CB10 Submenu) F. Funds Transfer S. Substitute Prosecutor B. Online Budget Processing M. Return To Mainmenu X. Exit Reimbursement Process C. Completed Certification/Approvals U. Status Of Validations To P&E File ENTER SELECTION: B	
4B	:00.2	22/49

Figure 1

COMPENSATION BOARD MAIN MENU (SNIP)

## COMPENSATION BOARD MAIN MENU (SNIP)

- FIELD 1: YYMM                      Leave blank
- FIELD 2: LOCALITY                Enter the LOCALITY FIPS CODE
- FIELD 3: OFFICE                  Enter 321
- FIELD 4: ENTER SELECTION      Enter the letter "B"
- Press "ENTER" to proceed to the next screen.

07/07/00	COMMONWEALTH OF VIRGINIA	SCBBLO02
COMPENSATION BOARD		
ONLINE BUDGET PROCESSING		
--- MAIN MENU ---		
Year Requested: 2002	1. Online Budget Processing M. Return To Mainmenu X. Exit Online Budget Process	
ENTER SELECTION: <u>1</u>		

**Figure 2** **ONLINE BUDGET MAIN MENU**

NOTE: The current fiscal year will be entered for you. If you wish to view information for prior years, simply type over the fiscal year with the year that you wish to view.

## ONLINE BUDGET PROCESSING MAIN MENU

- FIELD 1: ENTER SELECTION                      Type “1”
- Press “ENTER” to proceed to the next screen.

07/31/98  
SCB9LO01

COMMONWEALTH OF VIRGINIA COMPENSATION BOARD

ONLINE BUDGET PROCESSING

--- SUB MENU ---

Fiscal Yr: 2001  
Loc: 001  
Off: 321

ENTER  
SELECTION: 9

1. Locality and Officer Information
2. Salaries of Current Permanent Employees
3. Additional Employees Requested
4. Part Time Employee Funding
5. Positions Fully or Partially Funded By  
Comp Board, Locality or Other Source
6. Office Expenses
7. Equipment (Not For Clerks)
9. Amended Equipment Request (Clerks only)
- A. Workload Measures
- B. Employee Performance Evaluation Certification
- C. Budget Checkoff List
- D. Budget Certification/Approval
- E. Locality Comments
- F. Review New Permanent Positions
- G. Audit Workload (Treas & C Rev)
- M. Return to Main Menu
- X. Exit Online Budget Process

**Figure 3** **ONLINE BUDGET SUB MENU**

This menu provides access to all screens related to the online budget system. Selection "9" must be completed by August 31.

## ONLINE BUDGET PROCESSING SUB MENU

- FIELD 1: Fiscal Yr                      The current fiscal year will be displayed
- FIELD 2: Loc                              Locality number will be displayed
- FIELD 3: Off                              Office number will be displayed
- FIELD 4: ENTER SELECTION            Enter “9”
- Press “ENTER” to proceed to the next screen.

CLERKS TECHNOLOGY TRUST FUND REQUEST FOR EQUIPMENT AND SERVICES

Total Technology Trust Funds Available: 30582.00

Law and Chancery Funds Available: 1419.00

Equipment and Services Funds Available: 29163.00

Please answer the following question with a “Y” for YES or a “N” for NO:

1. Do you want to carryover Technology Trust Funds to a future fiscal year? \_\_ (Y or N)

Note: An answer of NO indicates that you wish to request funds for this fiscal year. You will be provided screens for detailing your budget request.

An answer of YES, indicates that you do not wish to request funds for this fiscal year. Your funds will be carried over to the next fiscal year.

Certification Date of Automation Plan: 99/99/99

RETURN TO MENU \_ (M/C)

CERTIFICATION

**Figure 4**

**ONLINE BUDGET SUB MENU**

## CIRCUIT COURT CLERKS AMENDED EQUIPMENT REQUEST

Pursuant to the Clerk's Technology Trust Fund §17.1-279 and based on the projected funding for your office you may choose to (1) make a request for FY02 or (2) carryover the funds to the next fiscal year.

1. The amounts shown represent the unexpended \$2.00 portion of the technology trust funds collected by your office to date and the unexpended pro rata share available for improvements for Law and Chancery operations. PLEASE CHECK THIS FIGURE FOR ACURACY, BEFORE ENTERING YOUR REQUEST.
2. The answer to question 1 is **required entry**. Please indicate whether you wish to request funds for this fiscal year ("N") or you wish to carry over the funds to the next fiscal year ("Y").
3. The date that your land records automation plan was certified by the Council on Information Management will appear on this screen.
4. Press "Enter" to proceed to the next screen. Depending on your answer to Question 1, you will proceed to the equipment and services screens to make a request then the certification screen, or if you do not want to make a request at this time, you will proceed directly to the certification screen.
5. You may change your answer to Question 1 by returning to the Main Menu and selecting option #9 to return to this screen.

Sel: \_ (9) Clerk's Equipment SCB9UM70  
Page: 1

07/30/98 YYYY: 1999 LOC: 001 Off: 321 Officer: SAMUEL H.  
COOPER, JR

Description	Purpose Code	Unit Cost	Quantity
Total Cost			
PC_____	EIII__	__1500.00	__1
1500.00			

_____	_____	_____	_____
-------	-------	-------	-------

_____	_____	_____	_____
-------	-------	-------	-------

_____	_____	_____	_____
-------	-------	-------	-------

_____	_____	_____	_____
-------	-------	-------	-------

_____	_____	_____	_____
-------	-------	-------	-------

_____	_____	_____	_____
-------	-------	-------	-------

## CLERKS EQUIPMENT

1. Complete this section for the desired equipment. The remaining fields are required if you enter the name of the equipment in the first field.

**NOTE: If your vendor is providing your equipment as part of a service or lease agreement, your request should be made on the Services screen.**

- |   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• Field 1</li> <li>• Field 2</li> <li>• Field 3</li> <li>• Field 4</li> <li>• Field 5</li> </ul> | <p>Equipment Requested</p> <p>Unit Cost</p> <p>Quantity</p> <p>Total Cost</p> <p>Purpose Code</p> | <p>Enter the name and brief description of the equipment requested.</p> <p>Enter the cost of the equipment requested</p> <p>Enter the quantity of equipment requested</p> <p><b>This amount is generated by the system</b></p> <p>Enter Bi, Bii, Biii, Ei, Eii or Eiii. Please see explanation of purpose codes below.</p> |
|---|---|--|

2. You may request funds for either or both land records modernization or the law and chancery division of your office. **You may use all of the available law and chancery funds for land records modernization but you may not use funds designated as “equipment and services” for the law and chancery division.**
  - If you are requesting funds for automation and technology improvements for the law and chancery division of your office, please make sure that the amount requested does not exceed the law and chancery portion available.
  - If you are requesting funds for land records modernization, please make sure that the amount does not exceed the total of unbudgeted law and chancery funds and equipment and services funds.
3. Please refer to the online Compensation Board Operating Manual for minimum specifications for reimbursement of personal computers, located online at [www.cns.state.va.us/compboard/reports.html](http://www.cns.state.va.us/compboard/reports.html).
4. **Press the “Enter” key to proceed to the next screen to request SERVICES, or if you do not wish to make a request for specific equipment.**

Purpose Codes:

Bi - obtaining office automation and information technology equipment, including software and conversion services

Bii - preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, service contracts and system upgrades which may include, but not necessarily be limited to, a digital imaging system

Biii - improving public access to court records

Ei - equipment and services to convert paper, microfilm, or similar documents to a digital format

Eii - conversion of information into a format which will accommodate remote access

Eiii - law and chancery division of the office, not to exceed the pro rata share of the collections of the three dollar fee relative to the chancery and law actions filed in the jurisdiction

Sel: \_ (9) Technology Trust Fund Services SCB9UM71 Page: 1

07/30/98 YYYY: 1999 LOC: 001 Off: 321 Officer: SAMUEL H. COOPER, JR

Vendor Name Description of Service Purpose Code Total Cost

SUPREME COURT			

L&C Tot: 2390.39

L&C Req L&C Bal

0.00 2390.39

Total: 50905.00

Request Balance

0.00 102824.00

## TECHNOLOGY TRUST FUND SERVICES

1. Complete this section for the desired Services. The fields are required if you enter the name of the vendor in the first field.
2. If the Supreme Court is your vendor, please enter the description of services provided; enter the appropriate purpose code and the total cost.
3. If the Supreme Court is not your vendor, “Tab” to next blank line available under the “Vendor Name”, and enter the following information:
  - FIELD 1: Vendor Name                      Enter the name of your Vendor, “TAB”
  - FIELD 2: Description of Service      Enter the Description of Services, “TAB”
  - FIELD 3: Purpose Code                      Enter the appropriate service code. **Please see explanation of purpose codes below.**
  - FIELD 4: Total Costs                      Enter amount of funds requested
4. The system will not accept requests exceeding the available funds, so please make sure your request does not exceed total amounts available for Law/Chancery and Equipment/Services. **All funds may be requested for Equipment/Services, but you may only use the Law/Chancery funds available for improvements to the Law/Chancery division.**
5. Press “Enter” to proceed to the certification screen.

**NOTE: Funding to hire employees to perform technology trust fund services, such as in-house indexing and scanning, should be requested under services. Please take into account the salary and any applicable fringe benefits when requesting funding for the upcoming fiscal year.**

### Purpose Codes:

Bi - obtaining office automation and information technology equipment, including software and conversion services

Bii - preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, service contracts and system upgrades which may include, but not necessarily be limited to, a digital imaging system

Biii - improving public access to court records

Ei - equipment and services to convert paper, microfilm, or similar documents to a digital format

Eii - conversion of information into a format which will accommodate remote access

Eiii - law and chancery division of the office, not to exceed the pro rata share of the collections of the three dollar fee relative to the chancery and law actions filed in the jurisdiction

### OFFICES REQUESTING TECHNOLOGY TRUST FUND MONEY

Sel: \_ (9) SCB9UO27  
07/06/00 Certification of Amended V.08031999  
Technology Trust Fund Budget Request  
For Fiscal Year Ending June 30, 2001

YY: 2001 Loc: 036 Off: 321 Officer: THOMAS R. WILLIAMS

I certify to the best of my knowledge and belief that the process utilized to procure any goods or services for which payment will be made using funds requested herein is in conformance with the Virginia Public Procurement Act, section 11-35 et. seq., Code of Virginia. This request represents anticipated equipment funding needs for the current Fiscal Year. I have provided the Governing Body of my Locality with a copy of all Documentation and Justification forwarded to the Compensation Board.

Approval

Loc Approval: \_\_\_\_\_

CB Approval: \_\_\_\_\_

Inprocess Status: \_

### OFFICES NOT REQUESTING TECHNOLOGY TRUST FUND MONEY

Sel: \_ (9) SCB9UO03  
07/06/00 Certification of Amended V.06262000  
Technology Trust Fund Budget Request  
For Fiscal Year Ending June 30, 2001

YY: 2001 Loc: 036 Off: 321 Officer: THOMAS R. WILLIAMS

Election has been made to:  
CARRYOVER FUNDS TO ANOTHER YEAR

Approval

Loc Approval: \_\_\_\_\_

CB Approval: \_\_\_\_\_

Inprocess Status: \_

## CERTIFICATION OF TECHNOLOGY TRUST FUND AMENDED BUDGET REQUEST

1. Please check your requests before certifying the Amended Budget. **The request cannot be changed after the Certification has been entered.**

- FIELD 1: Loc Approval                      Enter your USER ID

NOTE: Offices not requesting technology trust funding will certify their request to carryover funding to a future year.

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## COMPENSATION BOARD DOCKET REQUESTS

For any of the following reasons, you may wish to submit a budget request after August 31. The following forms, one for equipment and the other for services, are designed for this purpose. The Compensation Board will review these written requests at their monthly board meetings. This, of course, does not eliminate the need to certify or complete the amended online budget process by August 31.

Please send the appropriate form(s) if the following conditions have occurred:

1. You originally elected to “carryover” Technology Trust Funds and would now like to request funds.
2. You need to request additional funds (not exceeding the available amount).
3. You requested specific equipment or services, but have since decided to use the funds for something different. A letter should accompany this request explaining that you are changing your original request.

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## Technology Trust Funds - Equipment

### Docket Request

Date: \_\_\_\_\_ Officer Name: \_\_\_\_\_ FIPS Code: \_\_\_\_

Locality Name: \_\_\_\_\_ Funds Available: \_\_\_\_\_

Description Cost	Purpose Code	Unit Cost	Quantity	Total
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Total Costs:** . . . . . \_\_\_\_\_

Purpose Codes:

Bi - obtaining office automation and information technology equipment, including software and conversion services  
 Bii - preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, service contracts and system upgrades which may include, but not necessarily be limited to, a digital imaging system  
 Biii - improving public access to court records  
 Ei - equipment and services to convert paper, microfilm, or similar documents to a digital format  
 Eii - conversion of information into a format which will accommodate remote access  
 Eiii - law and chancery division of the office, not to exceed the pro rata share of the collections of the three dollar fee relative to the chancery and law actions filed in the jurisdiction

**Page 1 of** \_\_\_\_

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# **Technology Trust Funds - Services Docket Request**

**Date:** \_\_\_\_\_ **Officer Name:** \_\_\_\_\_ **FIPS Code:** \_\_\_\_\_

**Locality Name:** \_\_\_\_\_ **Funds Available:** \_\_\_\_\_

<b>Vendor Name</b>	<b>Description of Service</b>	<b>Purpose Code</b>	<b>Total Cost</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Total Costs:** . . . . . \_\_\_\_\_

**Purpose Codes:**

Bi - obtaining office automation and information technology equipment, including software and conversion services

Bii - preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, service contracts and system upgrades which may include, but not necessarily be limited to, a digital imaging system

Biii - improving public access to court records

Ei - equipment and services to convert paper, microfilm, or similar documents to a digital format

Eii - conversion of information into a format which will accommodate remote access

Eiii - law and chancery division of the office, not to exceed the pro rata share of the collections of the three dollar fee relative to the chancery and law actions filed in the jurisdiction

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## REIMBURSEMENT PROCEDURES

Request for reimbursement of Technology Trust Fund equipment and services, as well as law and chancery, expenses should be submitted online through the monthly SNIP reimbursement process. Once funding is approved at the Compensation Board's August meeting (or through docket approval, see p. 16), it will appear on the September expense reimbursement, which will be available on October 1. Expenses incurred during the months of July, August, and September can be reimbursed at that time.

**Requests for reimbursement should be for the same category as originally requested and approved on the Amended Online Budget.** For example, if you were originally approved for funds to pay for services provided by a vendor, you should request reimbursement under the services portion of the reimbursement screen. Employees who perform technology trust fund services, such as in-house indexing and scanning, should be reimbursed for their salary, as well as all applicable fringe benefits, under services.

07/30/98  
SCBRLO01

COMMONWEALTH OF VIRGINIA

COMPENSATION BOARD  
--- MAIN MENU ---

YYMM: 9810  
LOCALITY: 001  
OFFICE: 321

1. Permanent Personnel Process
2. Temporary Personnel Process
3. Office Expense Process
4. Equipment/Services/Mileage Process
5. Additional Allowance Process
6. Certification/Approval Process
7. Compensatory Time Process
- L. Locality Comments
- P. Personnel Status Change (CB10 Submenu)
- F. Funds Transfer
- S. Substitute Prosecutor
- B. Online Budget Processing
- M. Return To Mainmenu
- X. Exit Reimbursement Process

ENTER SELECTION: 4

## SNIP MAIN MENU

- FIELD 1: YYMM                                      The current fiscal year/month will be displayed.
- FIELD 2: LOCALITY                                Enter the LOCALITY FIPS CODE.
- FIELD 3: OFFICE                                   Enter 321.
- FIELD 4: ENTER SELECTION                  Enter the number “4”.
- Press “ENTER” to proceed to the next screen.

07/30/98 Sel: Clerks Equipment/Service 757-787-5779 SCBRUM23  
 YY/MM: 98/06 Loc: 001 Off: 321 Officer Name: SAMUEL H. COOPER, JR.

Equipment Description	Quantity	Unit Cost	Gross Cost
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

Service Vendor	Service Description	
_____	_____	_____
_____	_____	_____
_____	_____	_____

Equipment		Services				
Totl:	0.00 +	0.00	=	LOC Combined Total:		0.00
Totl:	0.00 +	0.00	=	CB Combined Total:		0.00
				Authorized:	Exp to Date:	Balance:
Aut:	0.00	Aut:	0.00	0.00	0.00	0.00
YTD:	0.00	YTD:	0.00		0.00	0.00
Bal:	0.00	Bal:	0.00		0.00	0.00

## CLERKS EQUIPMENT/SERVICES

1. This is a **two part** screen, you may request reimbursement for either Equipment or Services or both. **However, please make sure you request reimbursement for the same categories as requested and approved on the Amended Budget Request.** For example, if you requested Equipment on the online budget, enter your reimbursement request on the upper portion of the screen. If your request was for Services on the Amended Budget Request enter your reimbursement request under “Service Vendor” on the lower portion of the screen.
  - FIELD 1: Equip Description      Enter the description of the equipment. You may enter up to 20 alphabetic and/or numeric characters. Do not enter commas, periods, or slashes.
  - FIELD 2:    Quantity      Enter the quantity of the equipment Item. This field is limited to 3 numeric characters.
  - FIELD 3:    Unit Cost      Enter the unit cost of the equipment item. This field has two decimal places.
2. **These three fields are required for each item of equipment.** The system will calculate the “Gross Cost”
3. If you wish to enter a request for reimbursement for services use the “TAB” key to move the cursor to the first Service Vendor Field.
  - FIELD 4:Service Vendor      Enter the service vendor name. You may enter up to 20 alphabetic and/or numeric characters. Do not enter special characters such as commas, periods or slashes.
  - FIELD 5: Service Description      Enter the service description. You may enter up to 20 alphabetic and/or numeric characters. Don not enter characters such as commas, periods or slashes.
  - FIELD 6: Cost      Enter the cost of the service. This field has two decimal places. These fields are required for each service item. A cost must be entered to proceed.
4. Repeat the entries above until you have completed your request or until you reach the last line entry on this screen.
5. Press the “ENTER” key after completing the information requested. The record will be updated and all information entered and calculated will be redisplayed on the screen.

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## PROCEDURES FOR RECEIVING TECHNOLOGY TRUST FUNDS

Technology Trust Funds will be sent along with your monthly reimbursement . There are three different types of offices. Please follow the procedure pertaining to your office.

- 1. Circuit Court Clerks receives reimbursement checks directly from the Compensation Board.**
  - a) Clerk receives invoice for payment from the vendor.
  - b) Clerk will enter a request for the amount invoiced or budgeted into the SNIP system
  - c) Compensation Board will remit the check to the Clerk's Office.
  - d) Clerk's Office will receipt the Technology Trust Funds portion of the check into a liability code (420-424), as these funds should not appear on the monthly Fee Report.
  - e) Clerk will then write the check to the vendor
  - f) Keep a copy of the paid invoice.
- 2. Circuit Court Clerk's Reimbursement Check is sent directly to Treasurer of the Locality**
  - a) Clerk receives invoice from vendor for payment.
  - b) Clerk will forward invoice to Locality for payment.
  - c) Clerk will enter the amount of the invoice or the budgeted amount for reimbursement into the SNIP system.
  - d) Payment will be sent directly to the Treasurer of your locality. The Treasurer may need to setup up a special account for the Technology Trust Funds for tracking purposes.
- 3. Circuit Court Clerks Offices that do not receive reimbursement from the Compensation Board. (Newport News, Richmond City, and Roanoke City)**
  - a) Clerk will receive invoice for payment.
  - b) Treasurer or Director of Finance will pay the invoice.
  - c) Clerk will send a copy of the paid invoice to the Compensation Board to the attention of Paige Curtis.
  - d) Compensation Board staff will enter the paid invoice into the expense field (01) to create payment.
  - e) Compensation Board will submit payment directly to the Treasurer or Director of Finance of the locality

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## Code of Virginia

### **Technology Trust Fund**

#### **§ 17.1-279**

Additional fee to be assessed by circuit court clerks for information technology

A. In addition to the fees otherwise authorized by this chapter, the clerk of each circuit court shall assess a three-dollar fee, known as the "Technology Trust Fund Fee," in each law and chancery action, upon each instrument to be recorded in the deed books, and upon each judgment to be docketed in the judgment lien docket book. Such fee shall be deposited by the State Treasurer into a trust fund. The State Treasurer shall maintain a record of such deposits.

B. Two dollars of every three-dollar fee shall be allocated by the Compensation Board from the trust fund for the purposes of: (i) obtaining office automation and information technology equipment, including software and conversion services; (ii) preserving, maintaining and enhancing court records, including, but not limited to, the costs of repairs, maintenance, service contracts and system upgrades which may include, but not necessarily be limited to, a digital imaging system; and (iii) improving public access to court records. The Compensation Board in consultation with the circuit court clerks shall develop policies governing the allocation of funds for these purposes. In allocating funds, the Compensation Board may consider the current automation of the clerks' offices and the recommendations made in the 1996 report by the Joint Legislative Audit and Review Commission ("JLARC") regarding automation of the circuit court clerks' offices. Except for improvements as provided in subsection E, such policies shall require a clerk to submit to the Compensation Board a written certification from the Department of Technology Planning that the clerk's proposed technology improvements will be compatible with a system to provide statewide remote access to land records in accordance with the recommendations of JLARC and the Task Force on Land Records Management (the "Task Force") established by the Department of Technology Planning.

The annual budget submitted by each circuit court clerk pursuant to [§15.2-1636.7](#) may include a request for technology improvements in the upcoming fiscal year to be allocated by the Compensation Board from the trust fund. Such request shall not exceed the deposits into the trust fund credited to that locality. The Compensation Board shall allocate the funds requested by the clerks in an amount not to exceed the deposits into the trust fund credited to their respective localities.

C. The remaining one dollar of each such fee may be allocated by the Compensation Board from the trust fund for the purposes of (i) funding studies by the Task Force; (ii) funding studies by the Department of Information Technology or other public or private organizations to develop individual land-records automation plans for individual circuit court clerks' offices; and (iii) implementing the plan to modernize land records in individual circuit court clerk's offices and provide remote access to land records throughout the Commonwealth.

D. Such fee shall not be assessed to any instrument to be recorded in the deed books nor any judgment to be docketed in the judgment lien docket books tendered by any federal, state or local government.

CODE OF VIRGINIA (cont.)

E. Notwithstanding any other provisions of this chapter, each circuit court clerk may apply to the Compensation Board for an allocation from the Technology Trust Fund for automation and technology improvements for any one or more of the following: (i) equipment and services to convert paper, microfilm, or similar documents to a digital image format, (ii) the conversion of information into a format which will accommodate remote access, and (iii) the law and chancery division of his office. However, allocations for (iii) above shall not exceed the pro rata share of the collections of the three-dollar fee relative to the chancery and law actions filed in the jurisdiction as provided in this section.

F. Information regarding the technology programs adopted by the circuit court clerks shall be shared with the Department of Information Technology, The Library of Virginia, and the Office of the Executive Secretary of the Supreme Court.

G. Nothing in this section shall be construed to diminish the duty of local governing bodies to furnish supplies and equipment to the clerks of the circuit courts pursuant to §[15.2-1656](#). Revenue raised as a result of this section shall in no way supplant current funding to circuit court clerks' offices by local governing bodies.